

Totton Running Club

Claimant's name: type over with your name
bank account No: type over your account no
sort-code: type over your sort code
payment by bank transfer only
claim date: format dd/mm/yyyy

item	description	date	supplier	receipt amount	club cost area (treasurer to allocate)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

enter each claim item : total will calculate automatically
 email completed form to Treasurer
 include all receipts & invoices with email (photos accepted)

total £ -
trc.treasury@protonmail.com